

JOB TRAINING: OITP GRANT

The Ohio Investment in Training Program (OITP) provides grants for training expenses directly to Ohio Companies when companies make investments, which result in the creation or retention of jobs.

Benefits

OITP provides reimbursement for up to 50% of eligible training costs of a defined training program. Eligible training costs include payments for instructor costs, training materials, travel and other related training expenses with matching funds being provided by the participating company.

Training by educational institutions, private sector training professionals, equipment vendors and company-provided instruction is eligible.

OITP Regional Representatives work directly with company representatives to develop and fund customized training programs. The OITP Regional Reps also provide technical assistance on training issues to companies and local organizations.

Eligibility

OITP generally focuses on manufacturing companies, but also provides training funding and support for non-manufacturing companies such as distribution, information technology, and financial service operations which could otherwise be located outside of Ohio.

For More Information

The Program is administered through the Economic Development Division of the Ohio Department of Development. Direct assistance is provided to companies through the Governor's 12 Regional Economic Development Offices.

Ohio Investment in Training Program

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OHIO INVESTMENT IN TRAINING PROGRAM

GLOSSARY OF TRAINING CATEGORIES / COURSE TYPES:

Basic Skills: Development or remedial training fundamental to the workplace; courses such as literacy, reading comprehension, writing, math, English as a second language; and learning. OITP does not reimburse for ABLE eligible activities.

Quality: Training in Total Quality Management, business process re-engineering, change management, benchmarking, resource planning, and business fundamentals.

Communication Skills: Training in communication and cooperation among individuals and groups, including conflict resolution, problem solving, teamwork and group dynamics.

Customer Service: Training on how to improve customer relations and provide customer service. Includes client-relations training for customer service/telephone/call center operators.

Employee Orientation: Training to provide new employees with uniform introductory information about the company, its organization, mission, functions and policies, compensation, benefits, services, work requirements, standards, rules, safe work habits, and desirable employee-management relations.

Product Knowledge: Training about the products and services of the company.

Maintenance/Skilled Trades: Training in a specialized body of knowledge or expertise such as manufacturing systems, mechanics, electronics, engineering, accounting, chemistry, financial services, legal, materials science, hydraulics, etc. Such training is discipline or industry specific.

Managerial/Supervisory Skills: Training to improve the ability and effectiveness of employees to lead, manage, and supervise projects and teams or groups. Topics include project management and process management.

Information Technology: Training in the use of the company's information technology and systems, including off-the-shelf and company-specific software such as word processing, spreadsheets, databases, graphics, and communications. Also includes training for information technology professionals on the programming, support, maintenance, and administration of internal systems.

Technical Process: Training that focuses on the company's processes and procedures to create and maintain its products and deliver its services. Includes training provided to employees who operate, maintain, and use machinery, except information technology.

